



course : Advanced Management Orientation for Work Systems Development

City : Kuala Lumpur
Start Date : 2025-12-01
Period : 2 Weeks

Hotel : Kuala Lumpur
End Date : 2025-12-12
Price : 5925 \$

HighPoint Training and Management Consultancy
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Course Overview

This training program equips participants with the knowledge and skills to analyze, design, implement, and optimize efficient work systems. It emphasizes process improvement, user experience, change management, and organizational performance. Participants will gain practical tools to lead work systems development initiatives, drive innovation, and ensure sustainable adoption within their teams and organizations.

Course Objectives

By the end of this program, participants will be able to:

- Understand advanced work systems development methodologies (Lean, Six Sigma, BPR, Agile).
- Analyze current work systems and identify opportunities for improvement.
- Design efficient work systems with optimized workflows, technology integration, and user experience.
- Implement work systems successfully using effective change management strategies.
- Measure and evaluate work system performance using data analytics and KPIs.
- Promote innovation, sustainability, and employee well-being through work systems design.
- Identify risks and develop mitigation strategies for work system initiatives.

Target Audience

- Operations Managers
- Business Process Analysts
- Project Managers
- IT Managers
- HR Managers
- Professionals involved in work systems development, process optimization, and organizational improvement initiatives

Methodology

Interactive Lectures: Explaining key concepts, methodologies, and frameworks.

Workshops & Hands-On Exercises: Analyzing processes, designing systems, and applying Lean/Agile techniques.

Case Studies & Real-Life Examples: Learning from successful work systems implementations.

Group Discussions & Problem Solving: Collaborative learning to address practical challenges.

Simulations & Role Plays: Practicing change management, user adoption, and risk mitigation strategies.

Performance Tracking & Feedback: Evaluating outcomes and reinforcing skills.

Course Outline

Day 1: Principles of Advanced Work Systems Development

- Overview of advanced methodologies: Lean, Six Sigma, BPR, Agile.
- Mapping, analyzing, and identifying process inefficiencies.
- Designing workflows, user interfaces, and task automation.
- Leveraging technology solutions for process automation and data management.
- Using analytics to measure work system effectiveness.

Day 2: Designing High-Performing Work Systems

- Incorporating user needs and feedback into design.
- Streamlining processes to improve efficiency and value delivery.
- Integrating technology strategically for automation and productivity gains.
- Developing change management plans to ensure adoption.
- Planning for sustainability and long-term system relevance.

Day 3: Implementation and Optimization

- Project management principles for successful implementation.
- Communication strategies for stakeholders and teams.
- Training users and promoting adoption.
- Risk identification, mitigation, and contingency planning.
- Continuous improvement: dashboards, KPIs, and performance tracking.

Day 4: Leadership, Innovation, and Employee Well-being

- Building a culture that encourages innovation and embraces change.
- Aligning work systems with organizational strategy and goals.
- Promoting employee well-being, ergonomics, and inclusive work environments.

- Balancing productivity with work-life integration.
- Leveraging emerging technologies to enhance work systems.

Day 5: Financial, Strategic, and Governance Considerations

- Budgeting, cost-benefit analysis, and ROI assessments for work systems projects.
- Allocating resources effectively to maximize value.
- Governance frameworks for oversight, accountability, and transparency.
- Measuring strategic impact and reporting performance.
- Preparing for future challenges and building resilient, efficient work systems.

Certificates

On successful completion of this training course, HighPoint Certificate will be awarded to the delegates. Continuing Professional Education credits (CPE): In accordance with the standards of the National Registry of CPE Sponsors, one CPE credit is granted per 50 minutes of attendance.